

Best Practices to Mitigate the Spread of the COVID-19 Virus

Executive Committee of the Board of Directors
Cape Cod Council of Churches

February 16, 2021

As we continue to serve our neighbors in need during this pandemic, The Cape Cod Council of Churches takes seriously the health and safety of our staff, volunteers, clients and our broader community. We are committed to following best practices in order to reduce the risk of the spread of the COVID-19 virus in all its variants. To this end, we continue to follow fact-based guidelines put forward by the CDC (U.S. Center for Disease Control), the State of Massachusetts' Governor's office, and both the County and the Town of Barnstable's Health Departments.

Knowledge about COVID continues to advance. We will continue to share factual information with our staff and volunteers as it becomes available.

- Current practices for Staff and Volunteers include:
 - Working remotely whenever possible.
 - Using "to go" models of service to clients in order to reduce exposure.
 - Minimizing numbers of staff and volunteers at all on-site locations.
 - Abiding by the Governor's current order of no more than 10 individuals in any interior space at any time.
 - Providing ready access to all necessary Personal Protective Equipment (PPE) at each site.
 - Providing access to masks and/or gloves for clients as needed.
 - Encouraging communication regarding information, questions or concerns with our Program Directors and the Executive Director.
- Current policies for Staff and Volunteers who are "on site" include:
 - Staying home if feeling ill in any way.

Maintaining a minimum of 6 foot distances from others at all times when on site.

Wearing well-fitted masks that completely cover nose and mouth. All staff and volunteers should “double-mask” – wear a surgical-type disposable mask against the skin with a properly fitted second surgical mask or cloth mask over that (unless individual health conditions do not allow for this practice).

Washing hands frequently and thoroughly (rubbing with soap and water for at least 20 seconds). Use hand sanitizer as necessary or when hand washing is not an option.

Wearing disposable gloves when handling any food products.

Minimizing acceptance of donated items, and handling all donated items while wearing masks and gloves.

Regularly cleaning “touched” surfaces with disinfecting cleaner.

Handling all trash masked and gloved.

Encouraging staff and volunteers to take the COVID vaccine as it becomes available in accordance with guidance from each individual’s health care provider and personal beliefs.

The Council’s work is made possible by the faithful commitment and service of our staff, volunteers and supporters. We are grateful for this extraordinary dedication during this difficult period. Please know that personal safety and the safety of all remain our highest priority as we strive to meet our community’s needs.

We thank all for acting as God’s hands and feet, for prayers, for patience, for good humor and for honest communication.

